

PLEASE MAKE SURE TO DOWNLOAD THIS APPLICATION BEFORE YOU FILL OUT AND EMAIL IT.

WRIGHT COUNTY COMMUNITY ACTION, INC.

PO Box 787
Maple Lake, MN 55358
(320) 963-6500

EMPLOYMENT APPLICATION

PLEASE PRINT OR TYPE:

Current Date:

Month/Day/Year

Name: _____

Telephone: _____

Address: _____

Email _____

Position Applied For: _____ (First Choice)
_____ (Second Choice)

Referral Source: How did you learn about this employment opportunity with the Wright County Community Action? _____

Education: Please list the highest level of education you have received

EDUCATION	Name and Location of School	Degree	Year Graduated
High School			
Technical College			
Undergraduate			
Graduate Level			
Other			

Training/Certifications: List any training or certifications that are still current that you feel are relevant to this position

Are you fluent in any language other than English? NO YES. Please list _____

Do you have access to reliable transportation? NO YES

Are you a military veteran? NO YES

Affirmative Action Policy/Equal Opportunity Employer: Any person believing him/herself to be discriminated against because of their age, sex, religion, disability, race, natural origin, and genetic information or political belief may file a complaint with Wright County Community Action.

References: List persons who know your work abilities and accomplishments, and whom we may contact. Please do not include relatives.

REFERENCES	Reference Number One	Reference Number Two	Reference Number Three
Name			
Address			
City/State			
Phone			
Relationship			
Years Known			

Employment History: Please list the last three employment opportunities you received starting with the most recent. *It is preferred that you attach a fully updated resume to this application to supplement your employment history and experience.*

WORK HISTORY	Current/Last Employment	Previous Employment	Previous Employment
Employer			
Address			
City/State			
Phone			
Position			
Supervisor/Contact Info			
Dates Employed			

Statement: Please use the back of this application to make any statement you wish to make, such as to say more about your qualifications or experiences, or to explain why you are interested in a particular position. *You may attach a cover letter to your application.*

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Your application will be kept for 90 days in the event of future openings.

Statement of Understanding: I certify that the information I have given on this application is true and accurate to the best of my knowledge. I understand that deliberate any misstatements may result in my discharge.

Signature: _____ Date: _____

Please attach your resume and cover letter to the email after you press the "Submit Application" button.